

**In the event of an emergency:
Call 911
Or the Greenville Technical College Police Department
250-8911
419-9929**

For comments or questions of a non-emergency nature, please email:
jdugaw@clmson.edu

University Center of Greenville

EMERGENCY PROCEDURES

Emergency Contacts

EMS 911
Fire 911
Greenville Tech Police Office 250-8911
Campus Police Cell Phones 419-9972 419-9966 419-9929 419-9980
Police Chief Cell Phone 419-9943
University Center On-site Safety Officer 505-6139
University Center 250-1111

Plan Purpose

The University Center of Greenville is committed to protecting the welfare of its faculty, staff and students, and secondarily, its property and facilities. The Police Department of Greenville Technical College is responsible for the safety of McAlister Square including the University Center and the staff, faculty, students and property therein.

This document provides guidance for responding to emergencies that may disrupt programs and operations or threaten the health and safety of the Center community. The plan addresses fires, explosions, hostage situations, hazardous materials release, extended power outages, etc.

When an emergency occurs, response actions are guided by the institution's goals, to:

- protect life and safety;
- secure our critical infrastructure and facilities; and
- resume teaching and all other institutional day-to-day operations as quickly as possible.

Plan Scope

The Crisis Management Team will be enacted in serious incidents defined as any of the following:

- any death on campus or at a UCG sanctioned or sponsored event at the University Center;
- any near fatal accident or incident or any attempted suicide;
- Any threat to health, safety, or welfare of the UCG community

Roles and Responsibilities

Greenville Tech Police Department : In all emergency situations, the Greenville Tech Police will investigate the report (either a call or an alarm), provide site security, implement notification requirements, set emergency area boundaries, establish communications and write a report that is distributed to the CMT.

Greenville Tech Office of Environmental Safety: The Office of Environmental Safety will advise and assist with hazardous-material spill control and cleanup. When the ability to respond adequately to a hazardous agent spill or release emergency is beyond the capability of College personnel, the Office of Safety will advise Campus Police to call the local fire department or local hazardous materials response team.

Greenville Tech Facilities Management: Facilities Management may be involved to provide access, advice on building features and technical expertise.

Building Safety Marshals: The Campus Emergency Guidelines requires that the Center cooperate with the Crisis Management Team to appoint building safety marshals and alternates for each building. Building Safety Marshals are equipped with weather radios, flash lights, safety vests, and emergency flags. Building Safety Marshals will be trained in campus safety and emergency procedures.

University Center Emergency Guidelines

Roles and Responsibilities Cont.

Floor Safety Captains: The emergency guidelines require that department heads cooperate with the Crisis Management Team to appoint floor safety captains for each floor/building. Floor Safety Captains will be trained in campus safety and emergency procedures.

Crisis Management Team: The Campus Emergency Guidelines call for the establishment of a Crisis Management Team (CMT). The CMT will gauge the scope of any incident and advise the CEO. The CMT will also establish response strategies, deploy resources, and initiate the emergency recovery process.

Crisis Media Plan

The Chief Operations Officer is designated the University Center Director of Public Relations and will maintain a list of all local media outlets complete with names of contact persons, addresses, telephone and fax numbers. When an emergency occurs, these contacts will be notified as soon as possible. The Director of Public Relations will meet with the CMT and the CEO to develop relevant position statements on topics about which the media will have questions.

- As appropriate, the Director of Public Relations in coordination with Campus Police will designate a location for the media which is convenient for the Center and at a safe distance from the emergency situation.
- The Director of Public Relations will provide the media with CMT guidelines, as appropriate.
- The Director of Public Relations will coordinate any press conferences, prepare notes for speakers involved in news conferences and prepare written statements for the press.
- The Director of Public Relations will coordinate with member campus PR offices to prepare and distribute a fact sheet containing relevant information about students and personnel.
- The Director of Public Relations will arrange interviews with the faculty and staff involved in the emergency as appropriate.
- The Director of Public Relations will coordinate information to be shared with faculty and staff personnel during and after the crisis.

University Center Emergency Guidelines

Reporting Crimes on Campus

The University Center of Greenville is committed to protecting the welfare of its faculty, staff and students, and secondarily, its property and facilities.

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- secure our critical infrastructure and facilities; and
- resume teaching and all other institutional day-to-day operations as quickly as possible.

Responsibility to Report Crimes

All members of University Center community, its guests and visitors are encouraged to report emergency situations or instances of possible violations of law or Center policies to the Greenville Tech Police Department. The Department has the primary responsibility for responding to such reports.

Listed below are the types of incidents which may result in injury or serious threat of injury to a person or person's property and require reporting.

- Assault and battery
- Extortion
- Bomb threat
- Possession of weapons on campus
- Sexual offenses
- Vandalism
- Theft of property
- Possession or sale of stolen property
- Arson

University Center Emergency Guidelines

Crime Reporting Procedures

Notify the Greenville Tech Police at 250-8911, 250-8150 or simply pick up an emergency phone located throughout the campus to report the incident, and provide the following information:

1. Name of the person calling in the report (not required)
2. Nature of the incident
3. Location of the incident
4. Description of person involved
5. Description of property involved

Building Emergency and Evacuation Plans

The University Center Administration is authorized to initiate evacuation of the Center. In addition, the Greenville Tech offices of Facilities Management, Environmental Safety and the Greenville Tech Police Department are authorized to initiate evacuation of a building(s).

All building occupants will receive training in their respective emergency plan.

Evacuation is not needed or recommended for all emergencies. Evacuation information will be distributed to staff and faculty by the appropriate building safety marshal and drills will be conducted periodically.

All buildings on campus have a fire alarm system that will be the primary notification system for emergency evacuation. When the alarm system sounds **everyone must** leave the building or move to a safe location.

A situation may exist where the building may need to be evacuated without activating an alarm. In this event, building evacuation plans will rely on the building safety marshals to notify occupants of the need to evacuate. After hours classes and events will be cleared by Greenville Tech Police Department.

The following guidelines are critical for a safe and successful building evacuation:

- The individual reaching the outside door first will hold it open for the others.
- Walk to the closest exit in a quiet, orderly manner. If an exit is blocked, the building safety marshal will give

University Center Emergency Guidelines

Building Emergency and Evacuation Plans Cont.

guidance on the exit route.

- The elevators will not be used. All stairwells in the building will be used for the evacuation of the building.
- Faculty should ensure classrooms are cleared and they should be last to leave the room.
- Building safety marshals should clear their designated zone by checking all rooms including rest rooms, conference rooms and remote areas, closing doors behind them.
- Advise any remaining employees or other persons on the floor about the emergency and the need to evacuate.
- Report any persons refusing to leave or problems to the Campus Police or the Crisis Management Team.
- No one should enter the building when the alarm sounds.

All fire alarms are to be taken seriously. Evacuation of the facility is mandatory until the signal to re-enter has been given by Greenville Tech Police Department.

Evacuation Locations

If your building is evacuated for any reason, you should move to the evacuation location designated below:

- Parking lot on north side of the Center closest to Antrim Dr.

Individuals with Disabilities

Campus Police will work with the Office of Disability Services to identify those students, faculty and staff with disabilities who may need assistance evacuating a building in the event of an emergency. In addition, individuals with disabilities who may need assistance during an evacuation will be asked to identify individuals in their respective classes, residence hall or office/work area who will provide assistance.

Classroom Evacuations: Students with disabilities will follow the direction of their faculty member in the event of an evacuation. Building Safety Marshals will assist faculty with the evacuation of students with disabilities as needed.

Building Evacuations: Building Safety Marshals in each building on campus will be responsible to ensure that faculty, staff and students with disabilities have been evacuated and to report any individuals to the Campus Police who may not have been evacuated.

University Center Emergency Guidelines

Individuals with Disabilities Cont.

Greenville Tech Police will work with Disability Services to identify any individuals with disabilities who may need help during an emergency to evacuate a building. While partners will be assigned to assist those individuals from the classroom, faculty and building safety marshals are responsible for ensuring that any student with a disability is evacuated.

Campus Police and Building Safety Marshals will have class schedules and can respond to help in the evacuation of students with disabilities as needed.

Fire

Use of a fire extinguisher to extinguish a fire should only be attempted by Campus Police or trained staff or faculty. The procedures listed below are to be followed when a fire is identified in any building on campus:

- Call 911
- Sound the fire alarm immediately.
- Notify Greenville Tech Police Department at 250-8911.
- Evacuate the building following the building evacuation plans noted previously.
- Do not close windows; close doors but do not lock.
- Everyone must remain out of any driveway or other hard surfaced area close to the building.
- Campus Police will be designated to meet the first responder with a master key.
- Access roads will be kept open for emergency vehicles. Campus Police will designate an individual or group of individuals to ensure that all access roads are open.
- Students, faculty, and staff members will be allowed to return to the building at the direction of Greenville Tech Police Department only upon the recommendation of the Fire Department.

Bomb Threat

All bomb threats are to be taken seriously. A bomb threat may occur in various ways. If you receive a bomb threat, it is important to gather as much information as possible and immediately notify your supervisor or Greenville Tech Police Department.

- Please keep in mind that the vast majority of bomb threats are false and are made with the intent of disrupting normal business. In the case of a written threat, it is vital that the document be handled by as few people as possible, as this is evidence that should be turned over to the Greenville Tech Police Department. If the threat should come via e-mail, make sure to save the information on your computer. Most bomb threats are transmitted over the telephone and are generally brief. If you get a call, attempt to keep the caller on the phone and gather as much information as possible.
- If threat is made by phone, obtain as many details as possible. **Use the check list that follows.**
- Notify Greenville Tech Police Department at 250-8911. Give your name, phone number and location.
- Greenville Tech Police Department will be responsible for notifying Building Safety Marshals and evacuating the building as appropriate.
- In an evacuation, students, faculty and staff should only carry their own book bags and other personal items immediately accessible.
- Portable radios, cellular phones, and pagers must not be used during a bomb threat incident. In addition, equipment such as microwaves must be turned off during a bomb threat.
- Employees should be aware of unusual or suspicious boxes, packages, noises, devices, or disturbances in their classroom or in the hallway as they evacuate the building. **Do not touch** anything that looks suspicious. Report suspicious items to the building safety marshal or Greenville Tech Police Department.
- The affected building will be searched by Greenville Tech Police Department and Facilities Management personnel with assistance from other trained school personnel or volunteers, if needed.

University Center Emergency Guidelines

- Once a building is evacuated, stay in the designated area until the Greenville Tech Police Dept. indicates it is safe to return to the building.

Bomb Threat Checklist

Telephone Bomb Threat Checklist

Complete immediately after or during threat

Remain calm and make every effort to converse with the caller. Try to gather enough information to complete the checklist.

If caller seems agreeable to further conversation, ask for additional information:

When will it go off? Certain hour _____

Where is it located? Building _____ Area _____

Caller details:

Gender ____ Age ____ Race ____ Length of call ____

Caller's Voice: Circle best description

accent	distinct	lisp
angry	distinguished	loud
calm	excited	slow sturred
clearing throat	nasal	soft
cracking voice	familiar	rapid
stutter	crying	deep breathing
raspy	deep voice	laughing

If familiar, whom did it sound like? _____

Background Sounds: Circle applicable sounds

animal sounds	house noises	office machines	motor
booth sounds	local call	PA system	other _____
long distance	static	crockery (dishes)	clear sound
street noise	factory noises	music	voices

Threatening Language: Circle best descriptions

Foul- profanity	well spoken (English)	taped
incoherent	irrational	message read by threat
maker		

Date of call _____
Time of call _____
Telephone number received on _____

Other remarks: _____

Name _____ Department _____
Phone _____

Bomb Explosion

The following procedures are to be followed if there is an explosion in a campus building:

- Take cover under sturdy furniture, cover heads with hands and continue kneeling face down or until flying debris ceases.
- Stay away from windows.
- Do not light matches or lighters.
- Once explosion has occurred, leave the building if and when you are directed to do so by building safety marshals.
- Move well away from the site of the explosion to a safe location, preferably the building evacuation site.

University Center Emergency Guidelines

- Use stairs only; do not use elevators.
 - Call Greenville Tech Police Department 250-8911
- Bomb Explosion Cont.**
- Evacuate building using the standard evacuation procedures when all flying debris ceases.
 - Assist with injured, wounded or trapped students, faculty or staff.
 - Greenville Tech Police Department will meet emergency first respondent to explain the situation.
- Severe or Inclement Weather**
- The Office of Campus Police is alerted to potential severe or inclement weather by weather radio. Upon receiving this information, notification is made to the Center community by the Emergency Communications Network through various means: cell phones, e-mails, telephone, building safety marshals, College web page and the local news. In the event of a tornado sighting, the CEO's office, 250-1111 will be contacted along with the Campus Police, 250-8911.
- Severe or inclement weather includes:
- Severe thunderstorms:** Thunderstorms having tornadoes, gusts at least 58 mph, or hail at least ¾ inch in diameter
 - Tornado Watch:** Conditions are favorable for tornado or severe weather
 - Tornado Warning:** Tornado has been sighted
 - Winter Storms:** Storms likely to bring ice, strong winds, freezing rain and snow
- Notification of Severe Thunderstorm or Tornado**
- When Greenville Tech Police Department is notified of a severe thunderstorm or tornado, they will immediately notify faculty, staff and students through the Building Safety Marshals.
- Upon notification:
- Anyone outside should be instructed to come into a building.
 - Avoid windows, auditoriums, gymnasiums, or other structures with wide, free-span roofs.
 - Stay away from windows and exterior doors.
 - Faculty and staff should close all windows and blinds to create a protective barrier against flying debris.

Thunderstorm or Tornado Cont.

Move away from glass/window areas and proceed to a designated position against an inner hallway on the lowest floor or a smaller interior room of the building without windows, such as a bathroom or closet.

- If sheltering in an interior room/office, go to the center of the room. Stay away from corners, they attract debris.
- Get under a piece of sturdy furniture such as a workbench, heavy table, or desk.
- Assume a kneeling position, head down, use arms to protect head and neck from falling or flying debris.
- Remain quiet so any directions given by the building safety marshals can be heard.
- Never try to “out drive” a tornado. Abandon the vehicle immediately and take shelter in a nearby building, lie in a ditch, culvert, or low-lying area, or crouch near a strong building. Be aware of the potential for flooding. Use arms to protect head and neck.
- Once the threat of severe weather has passed, a clear signal will be communicated from Greenville Tech Police Department to the building safety marshals who will in turn notify building occupants that it is safe to return to offices or classrooms.

Notification of Winter Storm

Weather-related conditions or other emergencies may necessitate that the Center announce a delayed arrival time, an early dismissal time, or remain open for essential staff only. In all cases, employees must use their best judgment in determining their own safety when traveling to and from home.

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Severe Weather Damage

If damage occurs to the Center during a severe weather event, Greenville Tech Police Department is to be notified immediately.

- Upon notification, Greenville Tech Police Department will make a decision in collaboration with the building safety marshal to evacuate and move to another building or stay within the damaged building depending on the damage assessment.
- If the decision is made to evacuate the building, follow standard evacuation procedures and assist any injured or trapped persons.
- The building safety marshal will communicate any injuries to Greenville Tech Police Department and they will contact EMS or other first responders. Do not try to move the seriously injured unless they are in immediate danger of further injury.
- Once a damaged building is evacuated, stay out of the building until Greenville Tech Police Department determines that you may return.
- Reassignment of class rooms will be made as quickly as possible

Hazardous Material Incident

Because hazardous materials are used in laboratories, studios, workshops, and service areas, a spill or accidental release may occur anywhere in the College. Appropriate and immediate response can prevent serious injury to students and staff.

If you witness a hazardous material spill, evacuate the spill site, warn others to stay away. Call Greenville Tech Police Department to alert them to the spill. Greenville Tech Police Department will contact Facilities Management and Safety as appropriate.

If you suspect or witness a release of hazardous material into the environment (air, water, ground), call Greenville Tech Police Department immediately.

University Center Emergency Guidelines

Suspicious Mail/Packages

The U. S. Postal Service has identified some common characteristics of letters and parcels that should be considered suspicious and require additional care:

- Type of mail: Foreign, Priority, Special Delivery;
- Restrictive endorsements: Confidential, Personal, To be opened by Addressee Only;
- Visual distractions: Fragile, Rush, Handle with Care;
- Excessive postage (usually postage stamps);
- Fictitious or no return address; incorrect titles; titles with no names; misspellings of common words;
- Oily stains or discolorations, powders, soil, sand, liquids of any kind or color or sticky/adhesive substances;
- Excessive weight or uneven weight distribution;
- Excessive binding material; masking, electric or strapping tape, string, twine;
- Rigid, lopsided or uneven envelope; or
- Protruding wires, screws or other parts.

Identification of Suspicious Package

If you identify a suspicious package:

- Do not handle, shake or empty it.
- Do not carry to other areas or show it to other people.
- If anything spills out, don't try to clean it up.
- Call Greenville Tech Police Department at 250-8911. Greenville Tech Police Department will notify Local Emergency Response Authorities.
- **Cover** any spilled contents immediately with clothing, paper, or a trashcan. Do not remove the covering materials from the spill; Campus Police will handle when they arrive.
- Isolate all suspicious packages and cordon off the immediate area.
- If possible, place the envelope or package in a plastic bag or some other container to prevent leakage.
- All personnel should leave the room and if possible, turn off airflows, such as fans or air conditioning.
- Anyone who touched the mail should wash their hands with

Identification of Suspicious Package Cont.

soap and water immediately.

- Make a list of anyone who has handled the mail. Include contact information and provide to Campus Police.
- Contain the potentially affected individuals to ensure that they receive proper medical attention.
- Employees who may have come in contact with any contamination should shower and place all clothing in plastic bags as soon as feasible. While showers may not readily available the hazardous response team will assist. The clothing should be available to the police officer responding to the incident.
- Attempt to verify the sender and/or the legitimacy of the package (i.e. ask the recipient if he/she was expecting a package that matches the suspect package's size and shape).

University Center Emergency Guidelines

Utility Failure – Power, Water or Gas

Utility failures can shut down electricity, water, or other services around campus and could result in suspending classes and Center closure.

If the power goes off in a building, the building safety marshal should contact Greenville Tech Police Department.

In the event of a downed power line (sparks, exposed wires, etc.) clear everyone from the area and alert Greenville Tech Police Department immediately.

Suspicious Person On Campus

University Center faculty, staff, and students share in the responsibility to ensure a safe environment exists on our campus. One of the ways this can be accomplished is to report suspicious persons or activities promptly to the Greenville Tech Police Department. Everyone can contribute to a safe campus environment by recognizing and reporting suspicious behavior to Campus Police.

An example of a behavior that should raise suspicions is observing someone going from room to room or door to door between offices trying the door handles. Likewise, if someone is loitering near a building or elsewhere, and looks like he or she doesn't belong or just makes people uncomfortable, notify Greenville Tech Police Department..

If someone is suspicious or is not recognized, politely offer to be of assistance. If this is not comfortable to do yourself, contact a building safety marshal or your supervisor. If the person has business there, he or she will appreciate the assistance. If the person has no reason for being in the building, promptly contact Greenville Tech Police Department. A College employee should remain with the individual until Greenville Tech Police Department arrives unless they feel threatened.

Suspicious Person Notification

When contacting Greenville Tech Police, be prepared to fully describe the person and/or the vehicle that is of concern. For example, describe any hat, hair color/style, facial features, shirt/jacket, etc. In reporting a vehicle,

University Center Emergency Guidelines

Suspicious Person Notification,cont.

provide the color, make and model, tag number and state, distinguishing characteristics i.e., decals, dents, and any other features that would differentiate this vehicle from all others.

Although most “suspicious” behavior is innocent, trust your intuition and don’t hesitate. Greenville Tech Police would much rather intervene and find no problem than respond to an emergency situation afterward. If GTC Police believe there is a threat, they will immediately advise building safety marshals to alert staff and faculty in their zone.

Classroom Disturbances

The following procedures are to be followed if an unauthorized person enters a classroom:

1. Faculty should offer assistance to the individual and communicate in a non-threatening manner until help can be obtained.
2. If the person is hostile or threatening, notify Campus Police for assistance as soon as it is safe to do so.
3. If the intruder is perceived as a threat or shots are fired, evacuate everyone to the safest position away from the intruder. Otherwise, everyone should remain in the room or office and the door should be locked to prevent entry by an intruder.

Death or Serious Injury

If there is a situation on campus in which faculty, staff, a student, or a campus visitor is injured or seriously ill, immediately contact Greenville Tech Police Department.

The Greenville Tech Police will contact EMS and 911 if the individual’s injury or sickness is determined to be of a nature that should be treated immediately by a medical doctor.

If a qualified individual is available to administer first aid, ask them to assist the injured or ill person until the Campus Police or EMS arrive on the scene. Whenever a student, employee or visitor on campus is injured, the following procedures should be followed:

1. Notify the Campus Police Department.
2. Campus Police will notify EMS.
3. Determine injuries and provide first aid, as necessary.
4. Restore order and move students away from the scene.

University Center Emergency Guidelines

Students should not be allowed to leave class to go to the scene.

5. Assess extent of situation by determining who was involved or committed the act. Identify witnesses and remove them to a secure area. Keep witnesses separated. Keep the scene secure. Do not disturb possible evidence or remove the victim if determined to be deceased.
6. The Campus Police will activate the CMT to define actions to be taken.
7. Follow emergency procedures for communication of information to the staff, students, and evacuation.

Aware of a hostage Situation

If you are in a situation where you hear or see something that indicates there may be a hostage situation:

1. Immediately remove yourself and others, employees and students, away from any danger.
2. Immediately notify Campus Police and be prepared to give the following information:
 - a. Location and room number of incident
 - b. Number of possible hostage takers
 - c. Physical description and names of hostage takers, if possible
 - d. Number of possible hostages
 - e. Any weapons the hostage takers may have
 - f. Your name
 - g. Your location and phone number

3. Immediately remove yourself and others, employees and students, away from any danger.
4. Immediately notify Campus Police and be prepared to give the following information:
 - a. Location and room number of incident
 - b. Number of possible hostage takers
 - c. Physical description and names of hostage takers, if possible
 - d. Number of possible hostages
 - e. Any weapons the hostage takers may have
 - f. Your name
 - g. Your location and phone number

Taken Hostage

If a situation should arise where one or more persons holds students, faculty, or staff hostage at the Center, the following precautions and procedures should be considered:

1. Do not attempt to escape unless you are absolutely sure that you can get away. If you fail, your life is at risk.
2. Accept the situation. Do not become argumentative. Do not speak unless spoken to. Do as you are told. Do not complain. Avoid being belligerent. Comply with all orders and instructions.
3. Speak normally. Do not draw attention to yourself with sudden body movements, statements, comments, or hostile looks.
4. Avoid getting into political or ideological discussions with the captors.
5. Do not lose hope. Avoid displays of emotion. Try to keep the hostage taker from being depressed. Make him think that a solution can be worked out.
6. Request medication if you need it. A hostage taker does not like ill hostages.
7. Be observant. If you are released, the police will need as much information as possible about the hostage taker and the room. Observe the captors - their physical traits, voice patterns, clothing or other details that can help provide a

description later.

8. Try to stay low to the ground or behind cover from windows or doors, if possible.
9. If the police break into the scene, lie still on the floor and do not raise your head until told to do so by someone in uniform. In this situation, expect to hear a lot of noise, to see bright lights, and possibly smell some type of tear gas. You may even be handcuffed and treated as a prisoner until everything is secure since the police do not know if the hostage taker has switched clothes with you.

Active Shooter

Secure Immediate Area

- Lock and barricade doors
- Turn off lights
- Close blinds
- Block windows
- Turn off radios and computer monitors
- Keep occupants calm, quiet, and out of sight
- Keep yourself out of sight and take adequate cover/protection such as concrete walls, thick desks, filing cabinets (cover may protect you from bullets)
- Silence cell phones
- Place signs in exterior windows to identify the location of injured persons

Un-Securing An Area

- Consider risks before un-securing rooms
- Remember, the shooter will not stop until they are engaged by an outside force.
- Attempts to rescue people should only be attempted without further endangering the persons inside a secured area.
- Consider the safety of masses vs. the safety of a few.
- If doubt exists for the safety of the individuals inside the room, the area should remain secured.

Contacting Authorities

- Call Greenville Tech police at 250-8911.
 - Use 250-8911 from all non-campus phones, including cell phones.
 - Be aware that the emergency number 250-8911 system will likely be overwhelmed. Consider using e-mail pubsafety@gvltec.edu
- E-mail may be an option when unable to speak. E-mail is monitored by Greenville Tech Police personnel.

What To Report

- Your specific location - building name and office/room number
- Number of people at your specific location
- Injuries - number injured, types of injuries
- Assailant(s) - location, number of suspects, race/gender, clothing description, physical features, type of weapon(s) (long gun or hand gun), backpack, shooters identity if known, separate explosions from gunfire, etc.

Police Response

- Objective is to immediately engage assailant(s)
- Evacuate victims
- Facilitate follow-up medical care, interviews, counseling
- Investigation